

## Cookies Policy

### What are cookies and how does Complygate.co.uk use them?

A cookie is a small text file containing information that a web site transfers to your computer's hard disk for record-keeping purposes. Cookies can make a web site more useful by allowing the site to personalise information for visitors and by storing information about customer preferences on a particular site. The use of cookies is an industry standard, and many major web sites use them to provide useful features for their customers. The cookie information does not include personal data such as name, age, phone number, e-mail address or mailing address.

The Complygate website only uses non-persistent, essential cookies in order for the site to operate as you expect. These cookies are temporary and contain no personally identifiable information.

Some of Complygate.co.uk online services also use cookies to maintain session states in ASP. These cookies are temporary and contain no personally identifiable information.

### How does Complygate use your information?

Complygate's primary goal in collecting personal information concerning you is to enable us to respond to your enquiries as promptly and accurately as possible.

We undertake research on our users' demographics, interests and behaviour based on the information provided to us upon registration, from our server log files or from surveys. We do this to better understand and serve you. This research is compiled and analysed on an aggregated basis.

### With whom does Complygate share your information?

When you are on an Complygate.co.uk website and are asked for personal information, you may not be sharing that information with Complygate.co.uk alone. This is because some services are offered jointly with a partner company. In order to provide this co-branded service to you, it is necessary for us to share your personal information with those partner companies.

Your information will not be shared with any third party without your written consent.

When you join one of our email newsletter services, the emails you receive may include advertising material and links to advertisers' web sites. This does not mean that your details have been passed to the advertiser in question. Furthermore, at the end of each newsletter you will find either a hyperlink or a description of a route to stop receiving further editions of that newsletter, should you so wish.

### What kind of security precautions are in place to protect the loss, misuse, or alteration of your information?

Unfortunately, no data transmission over the Internet can be guaranteed to be 100% secure. As a result, whilst we continually strive to protect your personal information and appreciate your need for security, Complygate Software can neither ensure nor warrant the security of any information you transmit to us or from our online services, and you do so at your own risk. Once we receive your transmission, we make our best effort to ensure its security on our systems.

### **What else you should know about your online privacy?**

Please keep in mind that whenever you voluntarily disclose personal information online – for example on message boards, through email, or in chat areas – that information can be collected and used by others. In short, if you post personal information online that is accessible to the public, you may receive unsolicited messages from other parties in return. Ultimately, you are solely responsible for maintaining the secrecy of your passwords and/or any account information.

Complygate Limited staff will NEVER compromise your security by asking for your password online. Please be careful and responsible when you are online.

If you have any requests concerning your personal information or any queries with regard to these practices, please contact our DPO by e-mail: [data@complygate.co.uk](mailto:data@complygate.co.uk)

Complygate Limited is registered in England and Wales with company number 11382934, the head office of which is at 11 Brindley Place, 2 Brunswick Square, Birmingham, B1 2LP.

Approved by: Rajiv Ranjan  
CEO  
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